



# Delegation

4 hours

English

Leadership

## Leadership Course

Delegation is a critical skill in today's challenging "do more with less" workplace environment. Leaders face countless workplace challenges while striving to meet ever-increasing business demands: changing motivators, fewer resources, varying engagement levels, remote employees, and global workforces to name a few.

Leaders learn how to prioritize the tasks that requires delegation, identify appropriate individual contributors, assess individual abilities and capacity, and engage in discussions to gain commitment levels from team members and stakeholders alike. A leader's success in tackling these business challenges is predicated on those critical discussions, authority for decision-making, amount of support, and measurable results. Leaders who effectively foster individual abilities and team member commitment successfully enhances the overall performance of both their teams and that of the organization. Leaders will plan for and apply the Interaction Essentials tools when having delegation discussions with their team members, to become effective delegators.

### This course will enable leaders to . . .

- Spend less time on tasks that others can perform by utilizing appropriate tools to support them.
- Identify individuals to handle tasks and responsibilities that are part of their core strengths.
- Understand the difference between handing out a task versus being purposeful with delegation.
- Effectively monitor progress without becoming a roadblock to their team members.
- Build trust in their team member's ability to achieve critical business unit goals.

**Talent Tip.** Oftentimes, individuals are hard-wired to micromanage. Consider pairing this course with self-awareness.